



Birchwood High School

your dreams, your future, our challenge

Dear Parent/Carer,

As listed in the school calendar, Year 11 Parents' Evening will be on Tuesday 13 February 2024 from 4.00pm -7.00pm. These meetings will be booked online and then held in-person at the school.

This is your final chance as parents to meet with your child's teachers before their final GCSE exams. It is a really important evening for you to attend and discuss what can be done between now and the exams to allow your child to meet their full potential.

Our online booking system will open at 7pm on Tuesday 6 February and close 14:00pm on Monday 12 February. This is to allow all parents equal opportunity to book time slots convenient to them.

To make your appointments please login at: <https://parents-booking.co.uk/birchwood>

To login you will need to enter:

- Your first name and surname
- Your child's first name, surname and date of birth

The login details are case sensitive and must match those we have on record for your child. After you have made all your appointments you can choose to print or e-mail confirmations.

Appointments with teachers will last for exactly 5 minutes and there will be a buffer time of 1 minute to get to your next appointment. When booking appointments there is a space to record any comments/questions you may have and these will be seen in advance by the teacher.

Please note, if your child is in Set 1 for science, please book separate appointments with all three of the teachers listed.

Tea and coffee will be available (donations welcome).

We are expecting a high volume of cars on the evening so if you are unable to find a space in the main car park at the front of the school, the overflow car park will be available. You can access this by turning right out of the main car park and then taking the first right by the Caretaker's Lodge. Please then follow the signs directing you to park on the hardcourts. On arrival, please head to the library where you can sign in and view the list of classrooms detailing where teachers will be based for the evening.

Once again, we really appreciate your efforts in supporting your child with their education and I look forward to seeing you on the evening.

Kind regards,
Jamie Clift
Head of Year 11

Principal - Mr Sam Griffin

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