

	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
9	<p><b>Topic:</b> Introduction into user interfaces</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>Types of interfaces</li> <li>Hardware and software influences</li> <li>Accessibility needs</li> <li>Skills and demographics</li> <li>Visual design principles</li> </ul> <p><b>Topic: Effective working practices</b></p> <ul style="list-style-type: none"> <li>Modern technology</li> <li>Impact of modern technology</li> </ul>	<p><b>Topic:</b> Designing user interfaces/project planning</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>Designing an effective user interface</li> <li>Project management methodologies</li> <li>Project management tools</li> <li>Gantt and Pert charts</li> <li>Creating a project plan.</li> </ul> <p><b>Topic: Effective working practices</b></p> <ul style="list-style-type: none"> <li>Threats to data</li> <li>Prevention and management of threats</li> </ul>	<p><b>Topic:</b> Developing and evaluating an interface</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>Creating different interface designs</li> <li>Developing a user interface for a specific scenario.</li> <li>Refining the interface</li> <li>Reviewing the interface.</li> </ul> <p><b>Topic: Effective working practices</b></p> <ul style="list-style-type: none"> <li>Policy</li> </ul>	<p><b>Topic:</b> Introduction into spreadsheets, information and data</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>Characteristics of data and information</li> <li>Validation and verification</li> <li>Data collection methods</li> <li>Threats to individuals</li> <li>Spreadsheet modelling</li> </ul> <p><b>Topic: Effective working practices</b></p> <ul style="list-style-type: none"> <li>Responsible use</li> </ul>	<p><b>Topic:</b> Spreadsheet manipulation techniques</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>Arithmetic calculations</li> <li>Functions, SUM, MIN, MAX etc</li> <li>Conditional formatting</li> <li>Macro's</li> <li>Sorts and filters</li> </ul> <p><b>Topic: Effective working practices</b></p> <ul style="list-style-type: none"> <li>Legal and Ethical</li> </ul>	<p><b>Topic:</b> Spreadsheets - presenting and drawing conclusions</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>Creating graphs to show different results</li> <li>Creating a dashboard</li> <li>Using a spreadsheet to model.</li> <li>Drawing conclusions</li> <li>Making future predictions and recommendations.</li> </ul> <p><b>Topic: Effective working practices</b></p> <ul style="list-style-type: none"> <li>Forms of notation.</li> </ul>
10	<p><b>Topic: BTEC ICT:</b> Interface design CWK Start of the interface coursework Component 1 (assignment 1): Exploring Interface design.</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>Types of interfaces</li> <li>Hardware and software influences</li> <li>Accessibility needs</li> <li>Skills and demographics</li> <li>Visual design principles</li> </ul>	<p><b>Topic: BTEC ICT:</b> Interface design CWK Component 1 (assignment 2): Designing a suitable interface.</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>Designing an effective user interface</li> <li>Project management methodologies</li> <li>Project management tools</li> <li>Gantt and Pert charts</li> <li>Creating a project plan.</li> </ul>	<p><b>Topic: BTEC ICT :</b> Interface creation CWK Component 1 (assignment 3): Creating and evaluating a suitable interface.</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>Creating different interface designs</li> <li>Developing a user interface for a specific scenario.</li> <li>Refining the interface</li> <li>Reviewing the interface.</li> </ul>	<p><b>Topic: BTEC ICT:</b> Spreadsheet modelling CWK Component 2 (assignment 1): Data and information and the use of spreadsheets.</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>Characteristics of data and information</li> <li>Validation and verification</li> <li>Data collection methods</li> <li>Threats to individuals</li> <li>Spreadsheet modelling</li> </ul>	<p><b>Topic: BTEC ICT:</b> Spreadsheet modelling CWK Component 2 (assignment 2): Developing a spreadsheet model</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>Arithmetic calculations</li> <li>Functions, SUM, MIN, MAX etc</li> <li>Conditional formatting</li> <li>Macro's</li> <li>Sorts and filters</li> </ul>	<p><b>Topic: BTEC ICT:</b> Spreadsheet modelling CWK Component 2 (assignment 2): Using the spreadsheet to model outcomes.</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>Creating graphs to show different results</li> <li>Creating a dashboard</li> <li>Using a spreadsheet to model.</li> <li>Drawing conclusions</li> <li>Making future predictions and recommendations.</li> </ul>
11	<p><b>Topic:</b> Component 3: Create a Media Product in Response to a Brief</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>Defining the target audience for the product.</li> <li>Researching competitors to your products</li> <li>Identifying the theme of the product.</li> <li>Generating different ideas for the product.</li> <li>Planning the product using skills learnt in COMP 2</li> <li>Project planning and complying with legislation.</li> <li>Practice COMP 3 mock exam.</li> </ul>	<p><b>Topic:</b> Component 3: Create a Media Product in Response to a Brief</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>How to monitor the project and make improvements effectively.</li> <li>Creating images and assets for the final products using the adobe suite.</li> <li>Editing secondary assets to ensure they are fit for purpose.</li> <li>Combing the asset to create a product that is fit for purpose.</li> <li>How to test effectively and export in appropriate format.</li> <li>Practice COMP 3 mock exam</li> </ul>	<p><b>Topic:</b> Component 3: Create a Media Product in Response to a Brief</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>Complete practice exam in class (9 hours in total)</li> <li>Brief for the exam released during this term.</li> <li>Prepare for final exam.</li> </ul>	<p><b>Topic:</b> Component 3: Create a Media Product in Response to a Brief</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>Start exam</li> </ul>	<p><b>Topic:</b> Component 3: Create a Media Product in Response to a Brief</p> <p><b>Knowledge and skills</b></p> <ul style="list-style-type: none"> <li>Complete exam.</li> </ul>	